



हरियाणा केंद्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF HARYANA
NAAC ACCREDITED 'A' GRADE UNIVERSITY

MINUTES

30th Meeting of the Academic Council

Dated: 04/05/2020 at 11:00 A.M.

(Through Video Conference)

The 30th meeting of the Academic Council of Central University of Haryana was held on May 04, 2020 at 11:00 A.M. through Video Conference.

The following members were joined:

1. Prof. R.C. Kuhad, Vice Chancellor - Chairperson
2. Prof. Sanjiv Kumar
3. Prof. Sarika Sharma
4. Prof. Rajesh Kumar Malik
5. Prof. Deepak Pant
6. Prof. Satish Kumar
7. Prof. Neelam Sangwan
8. Prof. Dinesh Kumar Gupta
9. Prof. Vipin Kumar
10. Prof. Ravinder Pal Ahlawat
11. Prof. Rajbir Singh Dalal
12. Dr. Santosh C. Hulagabali
13. Dr. Anand Sharma
14. Dr. Parmod Kumar
15. Dr. Ajay Kumar Bansal
16. Dr. Ranjan Aneja
17. Dr. Vishwanand Yadav
18. Dr. Ranbir Singh
19. Dr. Suneel Kumar
20. Dr. Sushil
21. Dr. Phuldeep
22. Dr. Gunjan Goel
23. Dr. Vikas Garg

24. Dr. Rajesh Kumar Gupta
25. Dr. Rakesh Kumar
26. Dr. Vinay Kumar Rao
27. Dr. Bijender Singh
28. Dr. Vinod Kumar
29. Dr. Ajai Pal Sharma
30. Dr. Anju Beniwal
31. Prof. Ranvir Singh (Special Invitee)
32. Prof. Sanjiv Kumar, Registrar (In-Charge)

Secretary

At the outset, the Vice-Chancellor extended a warm welcome to all the members of the Academic Council and shared his concern about the well-being of all members and their families. The Council was apprised that the following members have completed their term as members of the Academic Council on 24.04.2020:

- | | |
|-----------------------------|----------------------------|
| 1. Prof. R.P. Tandon | 2. Prof. K.P.S. Mahalwar |
| 3. Prof. R.K. Anayath | 4. Dr. (Mrs.) Shimla |
| 5. Prof. P.C. Pattnaik | 6. Dr. Avaniresh Awasthi |
| 7. Dr. M.P. Poonia | 8. Prof. S.V.S. Choudhary |
| 9. Prof. M.C. Garg | 10. Prof. Om Prakash Arora |
| 11. Prof. Vijay Kumar Kayat | 12. Prof. R.S. Yadav |
| 13. Dr. P.K. Khurana | |

The Council acknowledged and appreciated the contribution of outgoing esteemed members for academic development of the University.

Item No.	DESCRIPTION								
1.	Minutes of the 29 th meeting of the Academic Council held on 14.01.2020, were confirmed.								
2.	The actions taken on the resolutions of the 29 th meeting of the Academic Council held on 14.01.2020, was reported, recorded and confirmed. (Annexure-I, Page No-09 to 11)								
ITEM REFERRED BACK BY THE EXECUTIVE COUNCIL									
3.	Resolved that the following amendments to the Statute-15(i) of the Statutes of the University relating to the creation of the Departments of Studies, be approved and recommended to the Executive Council for consideration: (b)Departments of Studies <table border="1"> <thead> <tr> <th>Existing</th><th>Proposed</th></tr> </thead> <tbody> <tr> <td>1. Department of Agri-business</td><td>1. Department of Agri-business</td></tr> <tr> <td>2. Department of Agricultural Economics</td><td>2. Department of Agricultural Economics</td></tr> <tr> <td>3. Department of Anthropology</td><td>3. Department of Anthropology</td></tr> </tbody> </table>	Existing	Proposed	1. Department of Agri-business	1. Department of Agri-business	2. Department of Agricultural Economics	2. Department of Agricultural Economics	3. Department of Anthropology	3. Department of Anthropology
Existing	Proposed								
1. Department of Agri-business	1. Department of Agri-business								
2. Department of Agricultural Economics	2. Department of Agricultural Economics								
3. Department of Anthropology	3. Department of Anthropology								

4. Department of Biochemistry	4. Department of Biochemistry
5. Department of Bio-informatics	5. Department of Bio-informatics
6. Department of Biotechnology	6. Department of Biotechnology
7. Department of Botany	7. Department of Botany
8. Department of Buddhist Studies	8. Department of Buddhist Studies
9. Department of Chemistry	9. Department of Chemistry
10. Department of Commerce	10. Department of Commerce
11. Department of Comparative Literature & Translation Studies	11. Department of Comparative Literature & Translation Studies
12. Department of Computer Sciences and Information Technology	12. Department of Computer Sciences and Information Technology
13. Department of Earth Sciences	13. Department of Earth Sciences
14. Department of Economics	14. Department of Economics
15. Department of Electronics and Communication Engineering	15. Department of Electronics and Communication Engineering
16. Department of English and Foreign Languages	16. Department of English and Foreign Languages
17. Department of Environmental Studies	17. Department of Environmental Studies
18. Department of Food Science and Technology	18. Department of Food Science and Technology
19. Department of Genetics	19. Department of Genetics
20. Department of Geography	20. Department of Geography
21. Department of Geotechnical Engineering	21. Department of Geotechnical Engineering
22. Department of Hindi	22. Department of Hindi
23. Department of History and Archaeology	23. Department of History and Archaeology
24. Department of Horticulture	24. Department of Horticulture
25. Department of Journalism and Mass Communication	25. Department of Journalism and Mass Communication
26. Department of Law	26. Department of Law
27. Department of Library and Information Science	27. Department of Library and Information Science
28. Department of Management Studies	28. Department of Management Studies
29. Department of Mathematics	29. Department of Mathematics
30. Department of Microbiology	30. Department of Microbiology
31. Department of Mycology and Plant Pathology	31. Department of Mycology and Plant Pathology
32. Department of Nano Science and Nano Technology	32. Department of Nano Science and Nano Technology
33. Department of Nutrition Biology	33. Department of Nutrition Biology
34. Department of Operations Research	34. Department of Operations Research
35. Department of Philosophy	35. Department of Philosophy
36. Department of Physical Education and Sports	36. Department of Physical Education and Sports
37. Department of Physics and Astrophysics	37. Department of Physics and Astrophysics
38. Department of Policy Studies	38. Department of Policy Studies

39. Department of Political Science	39. Department of Political Science
40. Department of Post-harvest Technology	40. Department of Post-harvest Technology
41. Department of Psychology	41. Department of Psychology
42. Department of Public Administration	42. Department of Public Administration
43. Department of Remote Sensing and Geo Informatics	43. Department of Remote Sensing and Geo Informatics
44. Department of Sociology	44. Department of Sociology
45. Department of Statistics	45. Department of Statistics
46. Department of Tourism and Hotel Management	46. Department of Tourism and Hotel Management
47. Department of Urdu	47. Department of Urdu
48. Department of Virology	48. Department of Virology
49. Department of Women's Studies and Development	49. Department of Women's Studies and Development
50. Department of Zoology	50. Department of Zoology
51. Department of Civil Engineering	51. Department of Civil Engineering
52. Department of Computer Science and Engineering	52. Department of Computer Science and Engineering
53. Department of Electrical Engineering	53. Department of Electrical Engineering
54. Department of Printing and Packaging Technology	54. Department of Printing and Packaging Technology
55. Department of Social Work	55. Department of Social Work
56. Department of Sanskrit	56. Department of Sanskrit
57. Department of Yoga	57. Department of Yoga
58. Department of Pharmaceutical Sciences	58. Department of Pharmaceutical Sciences
	59. Department of Open Distance Learning and Online Education
	60. Department of Vocational Studies and Skill Development
	61. Department of Teacher Education

Note: The Executive Council vide Resolution No. 3(C) of its 45th meeting held on 27.01.2020, has referred back the Item No-12 of the 29th meeting of the Academic Council, for its reconsideration.

ITEMS FOR CONSIDERATION

4.	<p>Resolved that the University Grants Commission's Guidelines on "Examinations and Academic Calendar in view of COVID-19 Pandemic" issued vide D.O.No.F.1-1/2020(Secy) dated 29.04.2020, be adopted.</p> <p>Resolved further that the Vice- Chancellor be authorised to take appropriate decisions if required in case of any eventuality due to COVID-19, which includes amendments in the University Rules/Regulations (if needed). The same shall be reported to next meeting of the Academic Council.</p> <p>Note: The Council acknowledged and appreciated contribution of the Committee headed by Prof. R.C. Kuhad, in preparation and finalization of Guidelines on "Examinations and Academic Calendar in view of COVID-19 Pandemic".</p> <p style="text-align: right;">(Annexure-II, Page No- 12 to 25)</p>
----	---

5.	The Council authorised the Vice-Chancellor to nominate six persons in the Academic Council of the University in terms of the provisions of the Statute-13 of the Statutes of the University. The same shall be reported to next meeting of the Academic Council.
6.	Resolved that the recommendations of the Board of Studies of the Department of Tourism and Hotel Management dated 29.04.2020, for the scheme and syllabi of course work for Ph.D. programme in the Department of Tourism and Hotel Management, w.e.f. the Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
7.	Resolved that the recommendation of the Board of Studies of the Department of Nutrition Biology dated 11.02.2020, for treating the 1st semester(2019-20) as zero semester in respect of Ms. Priyanka D/o Sh. Ravinder, 1st semester student of M.Sc. Nutrition Biology (Roll No. 191475), on medical grounds, be referred back to the Board of Studies of the Department of Nutrition Biology. Note: The proposal was not considered by the Council due to non production of Medical Reports.
8.	Resolved that the recommendation of the Board of Studies of the Department of Biotechnology and Molecular Biology dated 18.09.2019 and School Board of School of Life Sciences dated 21.09.2019, for the scheme and syllabi of course work for Ph.D. programme in the Department of Biotechnology, w.e.f. the Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
9.	Resolved that the recommendations of the Board of Studies of the Department of Chemistry dated 25.11.2019 and School Board of School of Chemical Sciences 25.11.2019, for the scheme and syllabi of course work for Ph.D. programme in the Department of Chemistry, w.e.f. the Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
10.	Resolved that the recommendations of the Board of Studies of the Department of Chemistry dated 25.11.2019 and School Board of School of Chemical Sciences dated 25.11.2019, for revision of the scheme and syllabi of M.Sc. Chemistry (Semesters I to IV), w.e.f. the Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
11.	Resolved that the recommendations of the Board of Studies of the Department of Civil Engineering dated 24.09.2019 and School Board of School of Engineering and Technology dated 22.10.2019, for revision of the scheme and syllabi of B.Tech. Civil Engineering (Semester V & VI), w.e.f. Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
12.	Resolved that the recommendations of the Board of Studies of the Department of Electrical Engineering dated 29.04.2020 and School Board of School of Engineering and Technology dated 30.04.2020, for revision of the scheme and syllabi of B.Tech. Electrical Engineering (Semester V & VI), w.e.f. Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
13.	Resolved that the recommendations of the Board of Studies of the Department of Computer Science and Engineering dated 03.03.2020 and School Board of School of Engineering and Technology dated 30.04.2020, for revision of the scheme and syllabi of B.Tech. Computer Science and Engineering (Semester V & VI), w.e.f. Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.

14	Resolved that the recommendations of the Board of Studies of the Department of Printing and Packaging Technology dated 11.09.2019 and School Board of School of Engineering and Technology dated 22.10.2019, for revision of the scheme and syllabi of B.Tech. Printing and Packaging Technology (Semester V & VI), w.e.f. Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
15.	Resolved that the recommendations of the Board of Studies of the Department of Civil Engineering dated 30.04.2020 and School Board of School of Engineering and Technology dated 30.04.2020, for the scheme and syllabi of course work for Ph.D. programme in the Department of Civil Engineering, w.e.f. the Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
16.	Resolved that the recommendations of the Board of Studies of the Department of Electrical Engineering dated 29.04.2020 and School Board of School of Engineering and Technology dated 30.04.2020, for the scheme and syllabi of course work for Ph.D. programme in the Department of Electrical Engineering, w.e.f. the Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
17.	Resolved that the recommendations of the Board of Studies of the Department of Computer Science and Engineering dated 03.03.2020 and School Board of School of Engineering and Technology dated 30.04.2020, for the scheme and syllabi of course work for Ph.D. programme in the Department of Computer Science and Engineering, w.e.f. the Academic Session-2020-21, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review.
REPORTING ITEMS	
18.	<p>The action taken by the Vice-Chancellor on 10.02.2020 in approving the list of students/ scholars for award of Gold Medal in Sixth Annual Convocation-2020, on the basis of the following guidelines, was reported, recorded and confirmed:</p> <ol style="list-style-type: none"> He/She shall be topper in respective programme by CGPA. He/She should have obtained minimum CGPA of 8.00 and above. He/She should not have any Backlog/Reappear during his respective programmes. There should not be any semester gap due to any reason whatsoever. There should not be any case of Unfair Means/ Indiscipline during the programme of study. In case of tie between two or more students, the overall percentage shall be taken as next criteria for selection. <p>Note: The Council further resolved that the above Guidelines, be applicable for forthcoming Convocations.</p>
19.	<p>The action taken by the Vice-Chancellor in approving the constitution of Library Advisory Committee, was reported, recorded and confirmed.</p> <p style="text-align: right;">(Annexure-III, Page No- 26 to 26)</p>
20.	<p>The action taken by the Vice-Chancellor on 09.04.2020, in approving the adoption of the following modalities for Part-Time Ph.D. programme in the University, as recommended by the Deans of the School of Studies in a meeting held on 05.04.2020, was reported, recorded and confirmed:</p> <ol style="list-style-type: none"> Departments may devise its own modalities for course work classes for part time Ph.D.; strictly in accordance with prescribed no. of credit requirements mentioned in Ordinance-II (A), as amended from time to time.

	<p>ii. Course work exam of part time Ph.D. shall be conducted by the Department on successful completion of requisite classes for course work, thereafter result shall be sent to Examination Branch.</p> <p>iii. Conversion from Regular mode to part time Ph.D. may be decided by the Vice-Chancellor on the recommendations of the Board of Studies/School Board through DRC.</p>
Under Any Other Item/ Table Item	
21	<p>Resolved that a Diploma/Certificate/Foundation course in Biological Disaster Management, be introduced from Academic Session 2020-21.</p> <p style="text-align: center;"><u>Concept Note:</u></p> <p>India is a vast developing nation with different geographic locations. The country encounters enormous diversity not only in people, resources, climate and that exerts major impact on its management. The country faces many challenges which are natural and manmade as well as biological disasters such as health outbreaks. Human history has witnessed some of the worst health pandemics and continue to face disease worldwide epidemic including plague, swine flu, SARS, Covid19 etc. Many seasonal health outbreaks of chikungunya, dengue, malaria have become the part of our co-existence and pose the risks to go out of hand. There is a possibility of exposure to one or more at the same time. Situation becomes more challenging owing to the limited resources and lack of preparedness in terms of prevention, mitigation, management as well as in recovery of life. The vulnerability and proneness to such ensuing unforeseen problems and challenges for future are noticeable and indicative of future challenges in human survival.</p> <p>Currently, one such health and life-threatening hazard, Coronavirus, has impacted the whole world and grounded all the developmental, educational and activities related to spheres of life. It has been strongly felt that society requires trained personnel and manpower who can participate in, and help in such occurrences which require immediate control on spread, mitigation and recovery of the patients infected through such hazard. Thus, the biological disaster is a big threat for the global society, as it may lead to mass mortality due to novel virulent microbes which do not have suitable treatment or vaccine. The impact is multiplied as people live and cohabit together. Such situation may also come during outbreak in laboratory, hospitals, bio-weapon and health care institutions.</p> <p>The essential steps required for the protection against diseases of biological out breaks may be the development of mechanism for appropriate detection of such out breaks, skilled testing, rescue of the people from counter place, preparedness and neutralizing the bio-weapon/bio-terror agents and mobilization of investigational and therapeutic counter measures.</p> <p>The novel strategies are essential to face such emergencies through mitigation. Further, in case of bio-weapon, neutralization of the bio-terror pathogens can be the prime step to control the infections in the affected areas. Such preparedness for the country would be the biggest strength in such un-foreseen situations. We need to prepare excellent trained personnel who not only can handle sophisticated tools to assists in new technologies of diagnostics and help prepare/interpret results. However, in order to select the appropriate mechanism for handling such out breaks, the service providers are to be sensitized adequately and that is possible only by way of imparting awareness.</p>

	<p>Central University of Haryana, being the part of the educational institutions of higher learning wants to take an initiative in preparing youth for management of biological disasters and minimizing their impact on society.</p> <p>Therefore, as desired under changing global conditions, a diploma course/certificate course/foundation course is proposed to be started in the University.</p> <p>The proposed program will be unique in imparting education to this new branch at the interface of science and society and will be developed through experts belonging to the different areas. The proposed course of one-year Certificate/Diploma/Foundation course on Biological Disaster Management will be developed by experts from biology (analytical techniques, microbiology, biochemistry, diagnostics, nutrition, medicines and nutraceuticals, pharmaceuticals), computational (Computation of data, AI based prediction modelling of spread of disease), social sciences (awareness, counselling), law (knowledge of relevant laws and guidelines) etc.</p> <p>It is expected that the pass-out candidates will be able to handle sophisticated techniques to use and assist the health professionals, and be a part of frontline care. Also, they will be enabled to participate in implementing government advisories and directives for preparedness, mitigation, and social outreach. Hence, the agenda is placed before the Academic Council for further deliberation and approval to start the course.</p>
	Meeting ended with a vote of thanks to the Chair.


REGISTRAR



ACTION TAKEN REPORT

29th meeting of the Academic Council held on 14.01.2020

R. No.	Resolution Passed	Action Taken
1.	Minutes of the 28 th meeting of the Academic Council held on 26.06.2019, were confirmed.	No Action was needed.
2.	The actions taken on the resolutions of the 28 th meeting of the Academic Council held on 26.06.2019, were reported and recorded.	No Action was needed.
ITEMS FOR CONSIDERATION		
3.	Resolved that the following amendments to Ordinance-II (A) Degree of Doctor of Philosophy Ph.D. of the University, as recommended by the Committee constituted to examine the possibility of introducing part-time Ph.D. in Central University of Haryana, in the light of Clause-11.2 of UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016 and Ordinance-II(A) [Degree of Doctor of Philosophy (Ph.D.)], be approved and recommended to the Executive Council for consideration: <div style="text-align: center;">XXX XXX XXX XXX</div>	Approved by the Executive Council vide Resolution No. 3(A) in its 45 th meeting held on 27.01.2020.
4.	Resolved that the recommendations of the Board of Studies of the Department of Biochemistry dated 28.02.2019 and School Board of School of Life Sciences dated 27.04.2019, for the scheme and syllabi of course work for Ph.D. programme in the Department of Biochemistry, w.e.f. the Academic Session-2019-20, as recommended by the Standing Committee on Academic matters of the Academic Council in its meeting held on 26.11.2019, be approved.	Implemented
5.	Resolved that the recommendations of the Board of Studies of the Department of Physics dated 28.03.2019 and School Board of School of Physical and Mathematical Sciences dated 28.03.2019, for the scheme and syllabi of course work for Ph.D. programme in Physics, w.e.f. the Academic Session-2019-20, as recommended by the Standing Committee on Academic matters of the Academic Council in its meeting held on 26.11.2019, be approved.	Implemented
6.	Resolved that the recommendations of the Board of Studies of the Department of Physics dated 28.03.2019 and School Board of School of Physical and Mathematical Sciences dated 28.03.2019, for revision of the scheme and syllabi of M.Sc. Physics (Semesters I to IV), w.e.f. the Academic Session-2019-20, as recommended by the Standing Committee on Academic matters of the Academic Council in its meeting held on 26.11.2019, be approved.	Implemented
7.	Resolved that the proposal for starting of B.Voc. (Animal Husbandry and Management) programme under DDU KAUSHAL KENDRA, as	Department of Vocational Studies and Skill Development has

	recommended by the Standing Committee on Academic matters of the Academic Council in its meeting held on 26.11.2019, be approved.	been approved by the UGC and proposal to start B.Voc. (Animal Husbandry and Management) has been sent to UGC vide letter No-CUH/Reg./2020/A&C/283 dated 10.02.2020.
8.	Resolved that the recommendations of the Board of Studies of the Department of Yoga dated 01.10.2019, for revision of the scheme and syllabi of M.Sc. Yoga, w.e.f. the Academic Session-2019-20, be referred to the Standing Committee on Academic matters of the Academic Council for examination and review. Resolve further that the Vice-Chancellor be authorised to approve the recommendations of the Standing Committee on Academic matters of the Academic Council.	Noted
9.	Resolved that a Master of Social Work programme, be introduced in the Department of Social Work, Central University of Haryana, from the Academic Session 2020-21. XXX XXX XXX XXX	Proposal has been sent to UGC vide letter No-CUH/Reg./2020/A&C/283 dated 10.02.2020.
10.	Resolved that the credit courses for awareness about publication ethics and publication misconducts entitled "Research and Publication Ethics (RPE)" for all Ph.D. students for pre-registration course work as per the details attached in University Grants Commission letter D.O.No.F.1-1/2018(journal/CARE) dated December, 2019, be adopted.	Implemented
11.	Resolved that the following amendments to Ordinance-XVII (Assignment of Departments to The Schools) consequent upon the Assent of the Visitor of the University in approving the amendments to the Statute-15(i) of the Statutes of the University vide MHRD letter No.F.No.58-6/2018-CU-III dated 04.12.2019, be approved and recommended to the Executive Council for consideration: XXX XXX XXX XXX	Approved by the Executive Council vide Resolution No. 3(B) in its 45 th meeting held on 27.01.2020.
12.	Resolved that the following amendments to the Statute-15(i) of the Statutes of the University relating to the creation of the Departments of Studies, be approved and recommended to the Executive Council for consideration: XXX XXX XXX XXX	The Item is included in the Main Agenda of the 30 th meeting of the AC.
REPORTING ITEMS		
13-21	Reporting Items	No action was needed.

UNDER ANY OTHER ITEM		
22.	Resolved that a Master of Science programme in Quantitative Genetics and Genomics, be introduced in the Department of Genetics, Central University of Haryana, from the Academic Session 2020-21.	Proposal has been sent to UGC vide letter No-CUH/Reg./2020/A&C/ 283 dated 10.02.2020.
23.	Resolved that a Diploma Course in Climate Change, be introduced in the Department of Environmental Studies, Central University of Haryana, from the Academic Session 2020-21.	Noted
24.	Resolved that the recommendations of the Board of Studies of the Department of Political Science dated 14.01.2020 to allow a mercy chance to Mr. Sudhakar Choubey s/o Sh. Vinod Kumar Chaubey, a Research Scholar (Ph.D.) in the Department of Political Science, for completing the Pre-Ph.D. Course work, in pursuance of following provisions provided under Ordinance-II (A); be approved: XXX XXX XXX XXX	Noted
25.	The receipt of UGC letter No. मि. सं. 16-1/2018 (राजभाषा) dated 20.12.2019 regarding “विश्वविद्यालयों में शोध प्रबंध (विशेषतः वैज्ञानिक और तकनीकी विषयों से संबंधित) हिंदी में लिखे जाने के प्रोत्साहन हेतु विशेष योजना आरम्भ करना।”, was reported and recorded.	Noted
26.	Resolved that the recommendations of the Board of Studies of the B.Ed. & M.Ed. programmes dated 23.10.2019 and School Board of School of Education dated 13.01.2020, for the revised scheme and syllabi of the B.Ed. programme (2 nd and 4 th Semester) and M.Ed. programme (2 nd & 4 th Semester) in the School of Education, for the Academic Session-2019-20, be approved.	Implemented
27.	<p><u>Arising out of the Action Taken Report:</u></p> <p>Resolution No-27 of the 28th meeting of the Academic Council: The Council considered and accepted in principle the proposal for introduction of a new course titled, “Continuous Evaluation” in the course work for the Ph.D. programmes in all the departments of studies of the University and resolved that a revised proposal may be submitted in next meeting after wider consultations.</p> <p>Resolved that the Dean (Academic) may convene a meeting of all Deans and HoDs for wider consultation and submit its recommendations through Standing Committee on Academic matters of the Academic Council for consideration of the Council.</p>	Resolution has been sent to concerned offices. Matter is under process.
	The meeting ended with a vote of thanks to the Chair.	



ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

Annexure-II

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax: 011-2323 8858

E-mail: secy.ugc@nic.in

D.O.No.F.1-1/2020(Secy)

29th April, 2020

UGC Guidelines on Examinations and Academic Calendar in view of COVID-19 Pandemic

Respected Madam/Sir,

In view of the Covid-19 pandemic and subsequent lockdown, the University Grants Commission constituted an Expert Committee to deliberate and make recommendations on the issues related to the Examinations and the Academic Calendar for avoiding academic loss and taking appropriate measures in the interest of students. The Expert Committee interacted with the stakeholders such as Vice-Chancellors of the universities, Principals of the colleges and academia through various electronic means such as email, phone, WhatsApp, online meetings etc. and submitted its Report to the UGC.

Based on the recommendations of the Expert Committee, the Commission has developed, "Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown" A copy of the same is enclosed for your ready reference. The UGC Guidelines are advisory in nature, covering important dimensions related to examinations, academic calendar, admissions, online teaching-learning and provide flexibility for adoption by the universities. The universities may adopt / adapt and implement these Guidelines uniformly in a transparent manner.

In view of the location and diversity of universities and colleges, their level of preparedness, residential status of the students, status of COVID-19 pandemic spread in different regions / state and other factors, the universities, after making a comprehensive assessment of all such factors, may chart out a plan for the examinations and the academic calendar, to deal with any sort of exigency. It is reiterated that the universities should keep in view the best interests of all the stakeholders, giving highest priority to health and safety of all concerned, following the protocols for preventive measures, while adopting and implementing the Guidelines.

With kind regards,

Encl.: As Above.

To

1. The Vice Chancellors of all Universities
2. The Principals of all Colleges

Copy for kind information to:

1. The Principal Secretary/Secretary to the Governors of all States/Lt. Governors of all Union Territories.
2. The Principal Secretary/Secretary, Department of Higher Education, all State Governments/Union Territories.

Yours sincerely

(Rajnish Jain)

(Rajnish Jain)

**UGC Guidelines on Examinations and Academic
Calendar for the Universities in View of COVID-19
Pandemic and Subsequent Lockdown**



**University Grants Commission
Bahadur Shah Zafar Marg
New Delhi**

April, 2020

Table of Contents

S.No.	Particulars	Page No.
1.	Introduction	2
2.	Issues deliberated by the Committee	3-4
3.	Guidelines	5-10
	Examinations	5-7
	Academic Calendar	8-9
4.	Some General Guidelines	9-10
5.	Acknowledgement	11

UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown

Introduction

The whole world, including India, is passing through unprecedented difficult times due to the outbreak of COVID-19 pandemic. As all universities and colleges are closed due to national lockdown, the teaching – learning process and research activities have been badly disrupted. The schedule of Terminal Semester examinations has also got disturbed. In such scenario, it is joint responsibility of all the stakeholders to manage multiple key issues relating to academic activities in the institutions. While it is crucial to follow measures taken by the Government to contain the spread of COVID-19, it is also important to continue the educational process making effective use of technology and other available options. Future may have many uncertainties but difficult times demand quick appropriate decisions. We must be optimistic that we can reinvent work again and engage the students in effective and constructive ways. The University Grants Commission (UGC) has been engaged with this issue and contemplating measures to face the challenge of safeguarding the interests of the academic fraternity in general and students in particular. Confronted with vital issues of examinations and academic calendar, UGC constituted an Expert Committee to deliberate on these issues and make recommendations to address them.

In the present circumstances, the major concerns are as follows:

1. Ensuring the health, safety and security of the students, faculty and staff and also to continue academic activities.
2. Conducting the examinations and declaration of results.
3. Facilitating the students to participate in further admissions, placement processes, research and training etc.
4. Charting out a plan for the next academic session.

In the current scenario, the following issues have been deliberated by the Expert Committee:

1. Modes of Teaching-learning Process

The universities are adopting offline mode, i.e. conducting classes in face to face interaction, with a few exceptions and that too, for very few courses. Some of the universities lack adequate IT infrastructure for effective delivery of education through e-learning mode. In order to tackle the pandemic COVID-19 in the educational institutions and to ensure continuity in teaching- learning process, MHRD and UGC have issued certain guidelines and advisories from time to time and have taken concrete steps to impart online education by making the best use of e-resources which are available on www.ugc.ac.in. The MHRD and the UGC have been emphasizing to continue with the teaching-learning process using online modes such as Google Classroom, Google Hangout, Cisco Webex Meeting, You Tube Streaming, OERs, SWAYAM Platform and SWAYAMPRAKHA (available on Doordarshan (Free dish) and Dish TV), etc. The faculty members have contributed a lot for the benefit of students during the lockdown period by using a number of tools like WhatsApp groups, other social media tools and emails. But the students also expect that the faculty must maintain a “substantive contact” with them. So, even after posting the lecture material online, teachers need to maintain communication with the students and discuss course material with them on a regular basis.

2. Academic Calendar for the Session 2019-20

The universities have completed the examinations of the odd semester during December-2019/ January-2020 and the results have been declared. Most of the institutions had already covered 60% to 70% of teaching-learning process for ongoing Even Semester before the dispersal of classes in March, 2020. Further, the remaining part of the curriculum has been attended/ being attended through online mode as the norms of “social distancing” are to be followed by all educational institutions in the interest of the students, faculty and the staff. In fact, the norms of social distance will be required to be maintained by the educational institutions for quite some time, even if the normalcy returns by the first week of May, 2020. Therefore, for the sake of safety of the students, faculty and staff, all universities are required to reschedule the academic calendar 2019-2020.

3. Modes of Examinations

Like the modes of teaching-learning, most of the universities follow the physical mode of examinations, with a few exceptions. On this aspect also, some of the universities lack adequate IT infrastructure for conducting online examinations. The hiring of private agencies for conducting online examinations also does not seem feasible in view of the fact that examinations are to be conducted simultaneously by all the universities. Therefore, keeping in view the basic infrastructure available at the level of the institutions and accessibility of internet to the students, especially in remote areas, it is not feasible to uniformly adopt the online mode of examination at this juncture.

4. Academic Calendar for the Session 2020-21

Several School Boards are yet to complete their Class XII Examinations, as of now. Examinations for the Even Semester in the universities are also getting delayed due to national lockdown. Naturally, all these things will delay the admission process in the university system for the next academic session. In order to tackle this situation, the universities may require some amendments in their academic calendar for the academic session 2020-21.

5. Functioning of Laboratories

Like teaching, research has also suffered during the lockdown period as the laboratories are closed. It would be appropriate that during the period of lockdown, laboratories are maintained by the research staff/ teachers of the concerned department(s) on rotation basis, without violating the norms of “social distancing”. However, the universities may take appropriate decision to allow PIs/ Ph.D. scholars and Post-Doctoral Fellows to maintain labs/ conduct research, with strict compliance of the guidelines/ directives issued by the appropriate authorities/ Governments from time to time.

GUIDELINES

Based on the recommendations of the Expert Committee, the following Guidelines have been framed for the Examinations and the Academic Calendar in the Universities. The guidelines are advisory in nature and each university may chart out its own plan of action taking into consideration the issues pertaining to COVID – 19 Pandemic.

EXAMINATIONS

1. Maintaining the sanctity of academic expectations and integrity of examination process, the universities may adopt alternative and simplified modes and methods of examinations to complete the process in shorter period of time in compliance with CBCS requirements as prescribed by UGC from time to time. These may include MCQ/ OMR based examinations, Open Book Examination, Open Choices, assignment/ presentation-based assessments etc.
2. The universities may adopt efficient and innovative modes of examinations by reducing the time from 3 hours to 2 hours assigned to each examination, if need arises but without compromising the quality, so that the process may be completed in multiple shifts and, at the same time, sanctity to evaluate the performance of a student is also maintained.
3. The universities may conduct Terminal / Intermediate Semester / Year examinations in offline / online mode, as per their Ordinances/ Rules and Regulations, Scheme of Examinations, observing the guidelines of “social distancing” and keeping in view the support system available with them and ensuring fair opportunity to all students.
4. Terminal semester / year examinations for PG/ UG courses/ programmes may be conducted by universities as suggested in the academic calendar keeping in mind the protocols of “social distancing”.
5. For intermediate semester/year students, the universities may conduct examinations, after making a comprehensive assessment of their level of preparedness, residential status of the students, status of COVID-19 pandemic spread in different region / state and other factors.

In case the situation does not appear to be normal in view of COVID-19, in order to maintain “social distancing”, safety and health of the students, grading of the students could be composite of 50% marks on the basis of the pattern of internal

evaluation adopted by the universities and the remaining 50% marks can be awarded on the basis of performance in previous semester only (if available). The internal evaluation can be continuous evaluation, prelims, mid-semester, internal assignments or whatever name is given for student progression.

In the situations where previous semester or previous year marks are not available, particularly in the first year of annual pattern of examinations, 100% evaluation may be done on the basis of internal evaluation.

If the student wishes to improve the grades, he/she may appear in special exams for such subjects during next semester.

This provision for intermediate semester examinations is only for the current academic session (2019-20) in view of COVID-19 pandemic, while maintaining safety and health of all the stakeholders and sanctity and quality of examinations.

6. In addition to the above, following steps are required to be taken:
 - i. The scheme of “Carry forward” (for the subjects in which the student has failed) will be allowed for the current academic year in the universities and every student will be promoted to next semester/year. However, such students may clear the examination for the course in which he/ she has failed/ remained absent, whenever the examination is held next.
 - ii. The students may be allowed to improve their grades by offering one additional opportunity to appear for the current semester course(s) in succeeding semesters/ years or through supplementary examinations.
7. The modalities for examination and other related activities be applied uniformly across all courses in a university.
8. The students should be informed well in advance (at least one week) about the conduct of examinations and other related activities.
9. Regarding the requirement of minimum percentage of attendance for the students/ research scholars, the period of lockdown may be treated as ‘deemed to be attended’ by all the students/ research scholars.
10. The universities may adopt appropriate strategies to facilitate the UG/ PG students pursuing Projects/ Dissertations, in view of the prevailing circumstances. The universities may consider to assign review-based/ secondary data-based projects

or software-driven projects, instead of laboratory-based experiments or field/survey-based assignments to these students.

11. The universities may conduct the practical examinations and Viva-Voce Examinations through Skype or other meeting apps, and in case of intermediate semesters, the practical examinations may be conducted during the ensuing semesters.
12. The universities may conduct the Ph.D. and M. Phil. Viva -Voce Examinations through Video Conferencing using Google, Skype, Microsoft Technologies or any other reliable and mutually convenient technology, subject to the approval of the concerned statutory authority of the university, in compliance of Clause 9.6 to 9.9 of the UGC Regulations, 2016 regarding award of M. Phil / Ph.D. Degree. While conducting the Viva-Voce Examination through Video Conferencing using electronic means, it may be ensured that it will be open to be attended by members of the Research Advisory Committee, all faculty members of the department, research scholars and other interested experts/ researchers, besides the Research Supervisor and Expert(s)/Examiner(s), as applicable. It is also imperative on the part of the university to maintain due record of the same, including the report signed by Expert(s)/ Examiner(s) appointed for conducting the same.
13. The M.Phil. or Ph.D. students, whose maximum period for submission of M. Phil./ Ph.D. Dissertation/ Thesis prescribed under relevant rules/ regulations/ ordinances of the concerned universities is expired/ expiring during the Corona pandemic period, may be allowed to submit their Dissertation/ Thesis, including completion of pending formalities, within six months from the date of expiry of regular prescribed period. The extension of six months may also be considered for those students who are yet to submit their Dissertation/ Thesis.
14. Every University shall establish a cell for handling student grievances related to examinations and academic activities during COVID-19 pandemic and notify effectively to the students.
15. The UGC will establish a Help Line for monitoring student grievances related to examinations and academic activities during COVID-19 pandemic.

ACADEMIC CALENDAR

1. The following calendar is suggested for the academic session 2019-2020:

The Academic Calendar is suggestive in nature. The universities may adopt / adapt it after making a comprehensive assessment of their level of preparedness, residential status of the students, status of COVID-19 pandemic spread in their city / region / state and other factors.

Start of Even Semester	01.01.2020
Suspension of Classes	16.03.2020
Continuation of Teaching-Learning through various modes such as Online Learning / Distance Learning / Social Media (WhatsApp / YouTube) / E-mails / Video Conferencing / Mobile Apps / SWAYAMPRAKHA Channels on DTH etc.	16.03.2020 to 31.05.2020
Finalisation of Dissertation/ Project Work/ Internship Reports/ E-labs/ Completion of Syllabus/ Internal Assessment/ Assignment/ Students Placement Drive etc.	01.06.2020 to 15.06.2020
Summer Vacations #	16.06.2020 to 30.06.2020
Conduct of Examinations: (i) Terminal Semester/ Year (ii) Intermediate Semester/Year	01.07.2020 to 15.07.2020 16.07.2020 to 31.07.2020
Evaluation and Declaration of Result: (i) Terminal Semester/ Year (ii) Intermediate Semester/ Year	31.07.2020 14.08.2020

- # If situation so demands, the universities can have Summer Vacations for 30 days from 01-06-2020 to 30-06-2020. In that case the teaching-learning through various modes can be held up to 15-05-2020 and subsequently Finalization of Dissertation etc. may be completed from 16-05-2020 to 31-05-2020.

2. The universities should develop a fool-proof plan before the resumption of session, strictly following the norms of “social distancing” and other required precautions, to avoid any eventuality arising due to COVID-19.

3. Admissions to the UG and PG programmes for the session 2020-21 may be completed by 31.08.2020. If necessity arises, provisional admissions may also be made and relevant documents of qualifying examination may be accepted up to 30.09.2020.
4. The Academic Session 2020-21 may commence from 01.8.2020 for old students and from 01.09.2020 for fresh students.

The following calendar is suggested for the academic session 2020-2021:

Admission Process	01.08.2020 to 31.08.2020
Commencement of Classes	
i. Students of 2 nd / 3 rd year *	01.08.2020
ii. Fresh batch (First Semester/Year)	01.09.2020
Conduct of Examinations	01.01.2021 to 25.01.2021
Commencement of Classes for Even Semester	27.01.2021
Dispersal of Classes	25.05.2021
Conduct of Examinations	26.05.2021 to 25.06.2021
Summer Vacations	01.07.2021 to 30.07.2021
Commencement of Next Academic Session	02.08.2021

* For courses more than 3-year duration, the university may plan accordingly.

Some General Guidelines

1. All the universities may follow a 6-day week pattern to compensate the loss for the remaining session of 2019-20 and the next session 2020-21.
2. In view of the importance of “social distancing”, universities may take necessary steps to ensure that the students are given exposure to laboratory assignments/ practical experiments through virtual laboratories, sharing of the recorded visuals of laboratory work and digital resources available for the purpose. The link provided by Ministry of Human Resource Development for virtual laboratories to facilitate the students of science/ engineering/ technology streams may also be suitable for such purposes.
3. Every institute should develop virtual classroom and video conferencing facility and all teaching staff should be trained with the use of the technology.
4. The universities should prepare e-content/e-lab experiments and upload the same on their websites.
5. The universities should strengthen the mechanism of mentor-mentee counselling through a dedicated portal on university website to impart timely guidance and counselling to the students. Besides, the faculty advisor and supervisor assigned to each student should maintain regular communication with the students.

6. The universities may devise a proforma to record the Travel/ Stay history of the staff and students for the period when they were away from the university due to lockdown, so that necessary precautions may be taken in specific cases, if required. In addition, the universities will strictly comply with all precautions and preventive measures to curb the spread of COVID -19.
7. In order to overcome such challenges in future, the faculty should be adequately trained for the use of ICT and online teaching tools, so that they complete about 25% of the syllabus through online teaching and 75% syllabus through face to face teaching.
8. In view of the present scenario and future uncertainties:
 - i. the universities may adopt and implement these Guidelines in a transparent manner by making alterations/ additions/ modifications/ amendments to deal with particular situation(s) in the best interest of students, educational institution and the entire education system,
 - ii. if the university faces difficulty in making admissions as per the existing policy, it may adopt alternative modes of admission process, if otherwise legally tenable, and
 - iii. In case of educational institutions located at places where the Government (Centre/ State) have imposed restrictions on gathering of public, the institutions may plan accordingly. In any case, the above recommendations shall not cause any restrictions on the guidelines/directions issued by the appropriate Government/competent authority.

Notwithstanding the above Guidelines regarding the resumption of session, conduct of examinations and commencement of next academic session, every university/ college has to ensure that it is prepared in all respects to carry out the academic activities following necessary advisories/guidelines/directions issued by the Central/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19.

Acknowledgement

The Guidelines on Examinations and Academic Calendar for the Universities, in view of COVID-19 pandemic and subsequent lockdown, has been prepared on the basis of the Report of the Expert Committee constituted by the University Grants Commission under the Chairmanship of **Prof. R. C. Kuhad**, Former Member, UGC and Vice Chancellor, Central University of Haryana, Mahendergarh, Haryana along with members which includes **Prof. A. C. Pandey**, Director, Inter University Accelerator Centre, New Delhi; **Prof. Aditya Shastri**, Vice Chancellor, Banasthali Vidyapith, Banasthali, Rajasthan; **Prof. Raj Kumar**, Vice Chancellor, Panjab University, Chandigarh; **Prof. Upinder Dhar**, Vice Chancellor, Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore, M.P; **Dr. Surender Singh**, Joint Secretary, University Grants Commission and **Dr. Vikas Gupta**, Joint Secretary, University Grants Commission (Member Co-ordinator).

The Expert Committee also co-opted **Prof. V. K. Jain**, Vice Chancellor, Tezpur University, Assam; **Prof. G. D. Sharma**, Vice Chancellor, Atal Bihari Vajpayee University, Bilaspur, Chhatisgarh; **Prof. Appa Rao Podile**, Vice Chancellor, Central University of Hyderabad, Telangana; **Prof. Rajesh Kumar Malik**, Dean, School of Law, Central University of Haryana, Mahendergarh and **Prof. Sanjiv Kumar**, Dean Academics, Central University of Haryana, Mahendergarh.

Dr. K. P. Singh, Former Joint Secretary, UGC and **Dr. Diksha Rajput**, Deputy Secretary, UGC have made valuable contribution in the finalization of the Guidelines.

The document has been fine-tuned with the necessary support and relevant inputs provided by **Prof. Rajnish Jain**, Secretary, University Grants Commission.

The Commission approved the document at its meeting held on 27.4.2020 through Video Conferencing.

UGC sincerely acknowledges and appreciates the valuable contribution of all the members of the Expert Committee and other UGC officials.



प्रो. रजनीश जैन
सचिव
Prof. Rajnish Jain
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
Ph : 011-23236288/23239337
Fax : 011-2323 8858
E-mail : secy.ugc@nic.in

D.O.No.F.1-1/2020(Secy)

May 4, 2020

Subject : Internships

Dear Madam/Sir,

This is in continuation to our earlier letter of even number dated 29.4.2020 vide which the Guidelines on Examinations and Academic calendar were issued.

As per the letter, it was made clear that the guidelines are advisory in nature and the Universities may accordingly plan their activities keeping in view the safety and interest of our stakeholders, giving highest priority to health of all concerned, while adopting and implementing the Guidelines.

The said guidelines also provide a framework for internship etc. However, keeping in view the current situation of lock down across the country due to Covid-19, the universities/ colleges may also take following measures for internship and other related activities:

1. Allow the students to take up 'online internships/ activities' including the activities that can be carried out digitally or otherwise from home.
2. Engage them to work as interns on ongoing projects.
3. Delay the start date for internship.
4. Reduce the period of internship clubbing with assignments etc.

This is for your information please.

With regards,

Yours sincerely,

(Rajnish Jain)

To:

1. The Vice Chancellors of all Universities
2. The Principals of all Colleges

Copy for kind information to:

1. The Principal Secretary/Secretary to the Governors of all States/Lt. Governors of all Union Territories.
2. The Principal Secretary/Secretary, Department of Higher Education, all State Governments/Union Territories.

Page 25
(Rajnish Jain)



हरियाणा केंद्रीय विश्वविद्यालय
Central University of Haryana
 (संसद के अधिनियम सं. 25 (2009) के तहत स्थापित)
 (Established vide Act no. 25 (2009) of Parliament)
 जांट-पाली, महेंद्रगढ़ (हरियाणा) - 123031
 Jant-Pali, Mahendergarh (Haryana) – 123031

Annexure-III

No.CUH/2020/Lib/1018

Central Library

30/4/2020

Notification

It is to notify that the **Library Advisory Committee** of the University has been formed and approved by the competent authority. Following are the members of the Committee.

Sr. No.	Category	Name
1.	A nominee of the Vice-Chancellor, who shall be the Chairman	Prof. Rajesh Malik
2.	Pro-Vice-Chancellor	Vacant
3.	Registrar	Sh. Ram Dutt
4.	Finance Officer	Sh. Manoranjan Tripathi
5.	Dean of the Schools, including DSW	Dean, Academic Dean, Research Dean, Students' Welfare (DSW) Dean, School of Basic Sciences Dean, School of Business and Management Studies Dean, School of Education Dean, School of Engineering and Technology Dean, School of Humanities and Social Sciences Dean School of Interdisciplinary and Applied Sciences Dean, School of Law
6.	A Senior most Professor from each of the Schools to be appointed by the Vice-Chancellor by rotation in order of seniority	Prof. Sarika Sharma
7.	Proctor	Prof. Rajesh Malik
8.	One Research Scholar – to be nominated by the Vice-Chancellor	Ms. Hemanshi, Ph.D. Scholar, Department of Microbiology
9.	One UG/PG Student – to be nominated by the Vice-Chancellor	Ms. Vedika, M.Sc. Physics, Sem.-II
10.	One External Expert nominated by the Vice-Chancellor	Prof. Shailendra Kumar, Head, Department of Library and Information Science, University of Delhi, Delhi
11.	Librarian, who shall be the Convener	Dr. Santosh C. Hulagabali

30/04/2020
University Librarian